

A SIMPLE GUIDE
FOR ARTISTS



ARTIST

CV

galleryonline_international

INCLUDE?

YOUR WORK.
YOUR VOICE.
YOUR IMPACT.

Everything you need to know
to present your art with purpose.



CREATE.



PRESENT.



INSPIRE.





BASIC INFORMATION



NAME

- Full Name
- Artist Name / Alias (if any)



LOCATION

- City / Country
- Studio / Workspace (if any)



EMAIL

- Professional Email
- Alternate Email (if any)



WEBSITE / INSTAGRAM

- Personal Website / Portfolio
- Instagram / Other Social Media (Behance, ArtStation, etc.)



PHONE

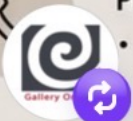
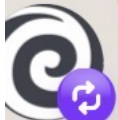
- Phone Number
- WhatsApp / Telegram (optional)



TIPS

- Use your artist name consistently across all platforms.
- Keep your contact information up to date.
- Make it easy for curators, galleries and collaborators to reach you.

CURRICULUM VITAE



ARTIST PROFILE

Give a short glimpse of your artistic practice, your influences and the ideas that drive your work.



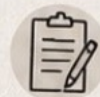
ARTISTIC PRACTICE

- Artistic Discipline(s)
- Medium(s) & Materials
- Concept / Theme
- Artistic Approach
- What inspires your work?
- Key Words / Visual Language
- Current Focus / Ongoing Series



SELECTED HIGHLIGHTS

- Recent Projects / Series
- Notable Exhibitions
- Collaborations
- Public Commissions
- Artistic Achievements



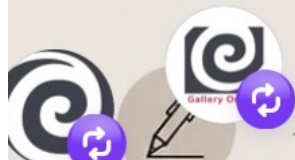
FOR APPLICATION PURPOSES

- Tailor your profile to the opportunity and its focus.
- Highlight what makes your work relevant and unique.
- Show your motivation, perspective and potential contribution.



TIPS

- Be authentic and clear.
- Focus on quality, not quantity.
- Use your own voice.
- Keep it concise and specific.



WORK HISTORY

Show your professional journey and the experience that shapes your art.



WHAT TO INCLUDE

- Job Titles / Roles
- Organization / Studio / Institution
- Location
- Dates (Month / Year)
- Key Responsibilities
- Achievements / Contributions



TEACHING EXPERIENCE

- Courses / Workshops Taught
- Institution / Organization
- Dates
- What did you teach?
- Who were your students?



PROFESSIONAL EXPERIENCE

- Job Title / Role
- Organization / Studio
- Location
- Dates
- Key Responsibilities
- Skills / Impact



RESIDENCIES & FELLOWSHIPS

- Residency / Fellowship Name
- Host Organization
- Location
- Dates
- Focus / Outcome

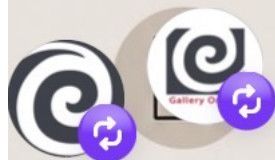


OTHER RELEVANT EXPERIENCE

- Commissions
- Collaborations
- Projects / Research
- Guest Lectures / Talks
- Mentorships

TIPS

List your experience in reverse chronological order.
Focus on roles that reflect your artistic growth and professional development.



EXHIBITIONS & AWARDS

Showcase your presence,
recognition and
achievements.



TIPS

Be specific.
Use official titles.
Add year, place
and your role.
Quality and
clarity matter.



EXHIBITIONS

- **Solo Exhibitions**

List your solo shows with:
Title – Venue – City – Year

- **Group Exhibitions**

Include group / juried / selected exhibitions.
Title – Venue – City – Year – Role (if any)

- **Art Fairs & Biennales**

Mention fairs, biennales and triennales.
Name – City – Year – Presented Work

- **Online Exhibitions**

Include virtual exhibitions and platforms.
Platform – Exhibition – Year



AWARDS & RECOGNITIONS

- **Awards & Prizes**

Name of Award – Issued by – Year – Category

- **Grants & Scholarships**

Name – Issued by – Year – Purpose

- **Residencies & Fellowships**

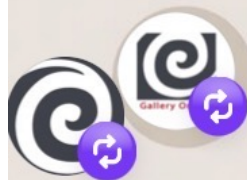
Program – Location – Year – Focus

- **Nominations & Selections**

Name – Organized by – Year – Details

- **Special Mentions**

Honorable Mentions / Finalist / Shortlisted
– Year – Details



EDUCATION

List your educational background clearly and consistently.



TIPS

Start with the most recent and include only relevant details.



EDUCATION

- Degree / Diploma
- Field of Study
- Institution
- Location
- Year of Graduation



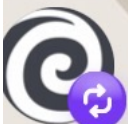
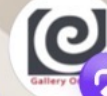
ACADEMIC

- Coursework / Relevant Subjects
- Honors & Awards
- Scholarships
- Academic Projects
- Teaching / Research Assistantships



NON-ACADEMIC

- Workshops / Bootcamps
- Certifications
- Online Courses
- Skills & Training



PUBLICATIONS & PRESENTATIONS

Highlight your research, ideas and contributions in the artistic field.



TIPS

Use clear titles.
Add year, place and your role.
Prioritize relevance and quality.
Be consistent in formatting.



PUBLICATIONS

- Books / Edited Books
- Book Chapters
- Journal Articles
- Conference Proceedings
- Catalog Essays
- Magazine / Newspaper Articles
- Online Publications



PRESENTATIONS & TALKS

- Conference Presentations
- Invited Talks
- Panel Discussions
- Artist Talks
- Lectures / Guest Lectures
- Webinars / Online Talks



PROFESSIONAL ACTIVITIES

- Workshops / Masterclasses
- Jury Memberships
- Committees / Boards
- Collaborations
- Community Engagement



INTERESTS, SKILLS & LANGUAGE

Highlight what inspires you,
what you do best,
and how you connect
with the world.



INTERESTS

Share the themes, activities and ideas that inspire you beyond your practice.

Examples:

Contemporary art, philosophy, architecture, nature, music, film, literature, design...



SKILLS

List the technical, digital and soft skills that support your artistic practice.

Examples:

- Drawing, Painting, Printmaking
- Sculpture, Photography
- Digital Illustration, 3D Modeling
- Adobe Suite (Ps, Ai, Id...)
- Project Management
- Communication, Teamwork
- Problem Solving



LANGUAGE

Indicate the languages you speak and your proficiency level.

- English – Fluent
- French – Intermediate
- Persian – Native
- ...



TIPS

- Be honest and specific.
- Focus on what's relevant to your practice.
- Keep it concise and easy to read.
- Tailor to the opportunity you're applying for.

